

Black Cave Recordings: Terms & Conditions

- 1. Deposit/Payment** – A 40% deposit is required to approve a booking and the session will be confirmed once this is received. Remaining fees will be due on or before delivery of the audio data and can be paid by cash or bank transfer. Black Cave Recordings reserve the right to withhold data until full payment is received. Deposits for any work carried out by Black Cave Recordings will be no longer valid 6 months after the date of payment unless otherwise agreed.
- 2. Cancellation** – 36 hours' notice of any cancellation must be given prior to the scheduled session. If a cancellation is made less than 36 hours before the session, the deposit is non-refundable unless proof of extenuating circumstances is provided. If the client fills the booking with a different client, the deposit will be refunded.
- 3. Punctuality** – Clients will be charged for the booked time regardless of when they turn up. Any extra time added to the booked time on the day of the session is also chargeable.
- 4. Data** – Data will either be sent to the client by email or transferred to a hard drive provided by the client. Black Cave Recordings will often back up all data recorded by the client for a few months, but accept no responsibility for loss of data after completion of the project.
- 5. Damages** – Any damage caused to studio property or equipment by the client or their associates will be charged to the client before any data is delivered to the client.
- 6. Lost Property** – Black Cave Recordings will endeavour to keep any property left at the session safe, but is not responsible for any loss, damage or theft.
- 7. Data protection** – Black Cave Recordings will not share any data with other parties without prior permission from the client.
- 8. Late Payment** – If a payment is late by 60 days or more, interest will be charged at 8% plus the Bank of England base rate, unless agreed otherwise. Reasonable debt recovery costs will also be claimed when necessary.